

Kansas Soybean Commission

FY 25 Request for Proposals

Education Program Project Funding Application Line-Item Budget

Name of Project:

Name of Organization:

Description	Budget Detail	Total Budget
Contractual Services		\$
<i>List hours and rates for each position working on the project.</i>		
hours @ \$ /hour for Vice President/Partner	\$	
hours @ \$ /hour for Supervisor	\$	
hours @ \$ /hour for Manager	\$	
hours @ \$ /hour for Coordinator	\$	
hours @ \$ /hour for Assistant	\$	
hours @ \$ /hour for Secretarial/Clerical	\$	
Market Studies		\$
studies necessary to complete project	\$	
	\$	
Meetings and Conferences		\$
cost of meeting room and meals	\$	
seminars @ \$ each	\$	
	\$	
Travel		\$
trips @ \$ each including lodging, transportation, meals	\$	
	\$	
Printing		\$
@ \$ each	\$	
@ \$ each	\$	
	\$	
Postage		\$
mailings of pieces @ \$ per piece	\$	
	\$	
Other Operating Expenses		\$
delivery charges, subscriptions, supplies, etc.	\$	
	\$	
Equipment Rental		\$
projector, media player, etc.	\$	
	\$	
TOTAL PROJECT:		\$