**FY2023 Kansas Soybean Commission Education Program Project Funding Application Line-Item Budget**

**Name of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Description Budget Detail Total Budget**

 **Contractual Services $**

*List hours and rates for each position working on the project.*

 hours @ $ /hour for Vice President/Partner $

 hours @ $ /hour for Supervisor $

 hours @ $ /hour for Manager $

 hours @ $ /hour for Coordinator $

 hours @ $ /hour for Assistant $

 hours @ $ /hour for Secretarial/Clerical $

 **Market Studies $**

studies necessary to complete project $

 $

 **Meetings and Conferences $**

cost of meeting room and meals $

 seminars @ $ each $

 $

 **Travel $**

 trips @ $ each including lodging, transportation, meals

 $

 **Printing $**

 @ $ each $

 @ $ each $

 $

 **Postage $**

 mailings of pieces @ $ per piece $

 $

 **Other Operating Expenses $**

delivery charges, subscriptions, project supplies, etc. $

 $

 **Equipment Rental $**

projector, media player, etc. $

 $

**TOTAL PROJECT: $**