**FY2022 Kansas Soybean Commission Education Program Project Funding Application Line-Item Budget**

**Name of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Description Budget Detail Total Budget**

**Contractual Services $**

*List hours and rates for each position working on the project.*

hours @ $ /hour for Vice President/Partner $

hours @ $ /hour for Supervisor $

hours @ $ /hour for Manager $

hours @ $ /hour for Coordinator $

hours @ $ /hour for Assistant $

hours @ $ /hour for Secretarial/Clerical $

**Market Studies $**

studies necessary to complete project $

$

**Meetings and Conferences $**

cost of meeting room and meals $

seminars @ $ each $

$

**Travel $**

trips @ $ each including lodging, transportation, meals

$

**Printing $**

@ $ each $

@ $ each $

$

**Postage $**

mailings of pieces @ $ per piece $

$

**Other Operating Expenses $**

delivery charges, subscriptions, project supplies, etc. $

$

**Equipment Rental $**

projector, media player, etc. $

$

**TOTAL PROJECT: $**