



*The Soybean Checkoff ...
Progress Powered by Kansas Farmers*

Date: September 13, 2016

To: Kansas universities, organizations, educational entities, and others interested in submitting proposals for Kansas Soybean Commission funding

From: Adam O'Trimble, Director of Operations

Re: Proposals to the Kansas Soybean Commission for Fiscal Years 2017 and 2018

Please bring this request for proposals to the attention of others who would be interested in submitting proposals for funding for FY 2017-2018.

The deadline for submitting proposals to the Kansas Soybean Commission office is October 14, 2016. They may be submitted on a CD or USB flash drive as a Microsoft Word or PDF document or as a hard copy to:

Adam O'Trimble
Director of Operations
Kansas Soybean Commission
1000 SW Red Oaks Place
Topeka, KS 66615-1207
Fax: (785) 271-1302

You may also e-mail them to otrimble@kansassoybeans.org with the proposal attached as a Microsoft Word or PDF document. **A hard copy with original signatures must follow all CDs, USB flash drives, and e-mails.**

Please follow the attached proposal instructions. Note that the length of proposals is limited to five pages plus the cover page. **If your proposal is preliminarily approved by the Kansas Soybean Commission, you will be asked to make a formal presentation to the Commissioners in person in Topeka, Kansas or by video or audio conferencing on November 30 or December 1 or 2, 2016.**

Attachments